

Vermont Enterprise GIS Consortium (EGC)**MINUTES****October 14, 2015****11:00AM – 12:00PM****Conference Call + Justin Morrill (6th National Life)****EGC Participants**

- Lesley Bean – VTrans
- Melissa Prindiville – ACCD
- Erik Engstrom – ANR
- Ryan Knox – ANR
- Nick Connizzo – VSARA
- Leslie Pelch – VCGI
- Joanna Grossman - VAAFM
- Steve Sharp – VCGI
- Josh Cox – VEM
- Casey Cleary – DII
- Peter Telep – ANR
- Johnathan Croft - VTrans

Guests:**Documents Distributed:**

MINUTES	
Agenda Topic	Discussion
11:00AM to 12:00PM	<ul style="list-style-type: none">❑ VT Imagery Program<ul style="list-style-type: none">○ Orthos<ul style="list-style-type: none">• 2015 status update – Final delivery arrived in early October. VCGI is loading it into the VT Open GeoData Portal so that its available for download. VCGI's will update its imagery services after that.• Vintage 4 RFP status update – Final draft has been by ACCD legal counsel and has been forwarded to BGS for their review○ LiDAR<ul style="list-style-type: none">• 2016 – USGS BAA 2016 proposal – Mike B. (VCGI) is putting the final touches on the proposal due on 10/23/15.❑ <u>EGC FY'15 Annual Report</u> – Final draft was presented to EGC. Participants agreed that it should be approved via E-vote.<ul style="list-style-type: none">○ Participants discussed how to communicate this to a broad audience. Agreed to VGIS-L, VCGI twitter, Facebook, and blog. Also agreed that it should be communicated to AOA.❑ Project to Analyze GIS Use/Deployment in State Government – Esri has completed all interviews and provided copies of notes to agencies.<ul style="list-style-type: none">○ VAAFM - Joanna G mentioned she didn't get a copy of the notes. Concerned that leadership wasn't present. Should start over.○ VTrans – Johnathan C. indicated that he was concerned about the

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	<p>timeline...things seem a bit rushed. Insufficient time was given to allow agency leadership to participate.</p> <ul style="list-style-type: none"> ○ ANR – Erik E. wondered if the EGC was planning to do its own report and/or reaction to Esri's report? He didn't think the interviews addressed the issues that needed to be addressed (eg: Governance). <ul style="list-style-type: none"> ❑ GIS Career Ladder and GIS Job Descriptions – PJ received an email from the IT HR review committee which indicated that the State's CIO (Richard Boes) approved the GIS career ladder proposal with some required change as noted ❑ The committee has developed series with the lowest pay grade a 22; consequently we suggest a I through IV as PG22 – 28. ❑ <i>"DHR requires under the Education and Experience section a high school diploma category; consequently, a high school graduation or equivalent with two years' experience should be included to each grade along with what you already have."</i> <ul style="list-style-type: none"> ○ (pg22; HS graduation or equivalent with two year GIS experience) ○ (pg24; HS graduation or equivalent with five years GIS experience) ○ (pg26; HS graduation or equivalent with seven years GIS experience) ○ (pg28; HS graduation or equivalent with nine years GIS experience)" ❑ VT Open GeoData Portal Project – Steve indicated that the project continues to move forward via ACCD's PM process. Project Charter has been approved, working on Stakeholders, Roles/Responsibilities. Validation of previous identified requirements coming soon! ❑ Statewide Parcel Data Project – Leslie Pelch (VCGI) provided an update. Richard Tetreault (VTrans Deputy Secretary) is taking the lead to pull together the funding from various sources for this project. Noel MacKay (Commissioner of HCD) is leading the effort to facilitate engagement with outside stakeholders. Leslie will continue to PM this project, this is in a holding pattern for now.
Next Meeting	<ul style="list-style-type: none"> ○ Wednesday, November 4 (11AM), 2015

ACTION ITEMS - COMPREHENSIVE LIST

Item	Action Item	Who?	Target Due Date	Priority	Status Notes

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1.	ArcGIS Server Workgroup (ASW) - server sharing plan	EGC ASW	?	On Hold	There has been little interest among agencies in sharing ArcGIS server deployments beyond existing partnerships <ul style="list-style-type: none"> • ACCD/ANR • VCGI/VAAFM
2.	Revise SDE guidelines	VCGI (Steve) VTrans (Lesley M) ANR (Ryan/Erik)	?	On Hold	no activity to date
3.	Geocortex Essentials <ul style="list-style-type: none"> • Look and Feel Standards 	EGC + Geocortex Admin Team	?	On Hold	Draft look and feel standards submitted to State Webmaster. No response as of 6/1/14.
4.	MAPS.VERMONT.GOV homepage	Leslie Pelch + Melissa Prindiville + other EGC	6/1/15	Medium	Interim Maps.vermont.gov homepage created. 6/2014 Email from ACCD/CMO suggest that maps.vermont.gov "splash page" should re-point to VCGI "maps" page. Need to get thumbs up from EGC / Geocortex Team
5.	Open GeoData Portal / Data Warehouse Workgroup <ul style="list-style-type: none"> • Work with EGC members and other partners to redesign and build a new VT GIS Data Warehouse solution 	EGC	9/1/2015	HIGH	- EGC voted on 7/1/15 to move forward with ESRI AGO Open Data Platform- DONE -
6.	ESRI MPA <ul style="list-style-type: none"> • MPA has expired. Need to prod BGS/ESRI to get a new one signed. 	VCGI/EGC	1/1/2014	HIGH	Contact BGS and ESRI to push issue. No response as of 1/6/2014. Still no final word as of 8/11/2015.

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7.	GIS Career Ladder <ul style="list-style-type: none"> Craft a proposal Present to EGC for endorsement Present to State HR 	Peter Young and volunteers	7/22/15	HIGH	<ul style="list-style-type: none"> 6/17 – Submit input to Pete Young (EGC) - DONE 7/1 – EGC vote to endorse final version of GIS Career Ladder and Job Description (EGC) - DONE 7/22 – Present EGC's recommended GIS Career Ladder and Job Descriptions to the State's HR IT Committee (Pete Y, PJ, Steve) - DONE
8.	EGC Governance/Charter	Steve S. And Leslie P	6/2014	HOLD PENDING OUTCOM OF STATE GIS ANSLYSIS PROJECT	<ul style="list-style-type: none"> Document what other states have for "GIS Councils", and rank their potential use in VT - DONE Craft a document outlining potential "GIS Governance Models".